FLEXIBLE

PHARMACY SERVICES

CLINICAL PHARMACY CONSULTING AND STAFFING

Staffing Associate TimeClock Record

· **Fax Number (888) 789-5253** - Staffing Associates Please Call or Text **502-741-6578** or Email **Schedule@FlexibleRX.com** with any arrival issues

· See **www.FlexibleRX.com** for additional shift availability, calendars and placement opportunities!

Site Name:

Location:

**Break time > 15min per 4 hours worked. ONLY USE "CLOCK OUT/IN" COLUMNS FOR PAY DEDUCTIONS

DATE	ASSOCIATE INITIALS	TIME ARRIVE	NON-PHARMACIST ASOOCIATES PLEASE NOTE LUNCH TIME HERE		DEPART TIME	MANAGER or "LEAD" RPH SIGNATURE*
			CLOCK OUT**	CLOCK IN**		

(IF POLICY DICTATES) PHARMACY MANAGER SIGNATURE / DATE* _____ / _____

*signature indicates agreement with hours noted

Office Use Only	HOURS	RATE	TOTAL	NOTES
WEEK ___ TOTALS				
WEEK ___ TOTALS				(SEE OTHER TIMESHEET)
GRAND TOTALS				

PHARMACY - PLEASE FAX TO 888-789-5253 WHEN FULL OR AT END OF BUSINESS ON SUNDAY OR LAST SCHEDULED STAFFING DAY BEFORE SUNDAY-THANK YOU!!

· Arrival issues? Additional Shift Coverage Requests? **Please Call 502-741-6578 or Email Schedule@FlexibleRx.com**

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